

# Nasdaq Customer Portal Administrator and User Terms and Conditions

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*Latest revision: 3 July 2019*

## **Your Use of the Portal**

Your access to and use of the Portal is granted pursuant to, and subject to, the most recent version of the General Terms in place between Customer and Nasdaq.

## **Processing of personal data etc.**

In the Portal, Nasdaq processes personal data about you. This personal data may be collected directly from you or from the Customer. The types of personal data collected include contact information such as your name, work phone number, work phone address, e-mail address and personal identification number.

This personal data will be processed using automated means. The processing will be carried out in accordance with applicable rules and regulations concerning privacy and data protection. The purpose of the processing is to enable your access and use of the Portal. Nasdaq may, for the purposes of enabling your usage of the Portal and for the purpose of preventing and/or investigating criminal activities, review this personal data either on a sample check basis, continuously or due to suspicions of criminal activities.

In addition, you are hereby informed that Nasdaq may process some or all actions taken by you when using the Portal, for instance by creating session logs. This processing may include, among other things, the processing of information provided by you in the Portal, processing of information regarding functionalities used in the Portal and the processing of requests made by you through the Portal.

Nasdaq may share personal data with any company within the Nasdaq group or with any third party service providers that have been selected by Nasdaq to conduct, among other things, support functions and user authorization in respect the Portal that may entail the processing of personal data.

If you are in the European Economic Area: Some of your personal data may be transferred to and/or processed in countries outside the European Economic Area (for instance, the United States) where the laws do not necessarily provide the same level of data protection as in your own country.

You are aware that in the context of using the Portal, information about you is available to other users registered as users of the Customer after successful log-in. In that regard, you consent to the disclosure of information (e.g. your contact details or other personal data depending on the nature of the service used) to the extent necessary for provision of the Portal to individuals who are registered as users of the Customer.

You expressly consent to the usage of your personal e-mail address for distribution of communications and confirmations as part of the services of the Portal.

You may at any time apply to the Customer to receive an excerpt of the personal data concerning yourself processed in the Portal, and you are entitled to request rectification or deletion should any such data be incorrect. If you have any questions or requests regarding the processing of personal data or if you wish to receive an excerpt of the personal data stored of yourself, please contact the Customer.

Please see Nasdaq's posted Privacy Policy at <http://business.nasdaq.com/privacy-statement/> for further information.

## **Cookies**

The Portal uses cookies. A cookies is a small amount of information that is transferred from the Portal to your device's web browser. The cookie carries information about the Portal which may be needed to interact with your usage of the Portal and to adjust the content of the Portal.

There are two kinds of cookies, session cookies and permanent cookies. Session cookies are deleted when a user closes its web browser and are thus not stored. Permanent cookies, on the other hand, are stored on the user's device for a longer period of time.

The Portal uses session cookies only. These cookies are used to ensure that you have logged in to the Portal and that you shall not need to log in to each new page visited in the Portal.

By accepting these general terms you consent to the usage of cookies as set forth above. If you do not consent to the Portal's usage of cookies, your device's browser may be configured to automatically decline the usage of cookies or to receive information each time a cookie is requested to be stored on your device. Please refer to the help pages of your browser for further information. Please note, however, that if you do not consent to the usage of cookies, the Portal cannot be used.